



Madbury Planning Board
Application File Checklist

Keri Fitzpatrick
 781-706-7003

Name of Applicant: New England Metals Recycling LLC Contact Phone: 1 800-985-7897
 Map 09 Lot 05
David White
Woodard & Curran

Type of application: Subdivision Home Occupation Site Review X Conditional Use Permit

Application Requirements	File Contents	check
Application form	Completed form	✓
Abutter list provided	Abutter list	✓
Check submitted	Photocopy of check (original to Town Office) <u># 2666 \$200.00</u>	✓
Plans submitted	Current version of plans until approved version is available (below)	✓

OK to schedule hearing? _____ (chair) Schedule date: 7/1/09

Refer plans to Board consultant for review and report? YES NO

Public Notice Requirements	File Contents	check
Certified mail to abutters	Affix receipts to abutters list <u>mailed 6/18/09</u>	✓
Newspaper notification	Affix newspaper clipping <u>printed 6/17/09</u>	✓
Notice posted in two places	Affix copy of notice, dated and initialed by person posting them <u>posted 6/16</u>	✓
Date for hearing:	<u>1- July 1, 2009</u>	
Additional dates =	<u>2- Continued July 15, 2009</u> <u>approved on July 15, 2009</u>	

Board Records	File Contents	check
Board consultant(s) report(s)	Reports attached (optional)	✓ <u>June 29, 2009 Mettee report</u>
Minutes of hearing	Minutes of all hearing dates attached	✓ <u>July 1</u>
Correspondence	Correspondence attached	✓ <u>July 15</u>

Final Documentation	File Contents	check
Final plans included in file	Plans attached to folder	
Decision letter in file	Letter attached to file	✓ <u>dated 7/18/09</u>
Book and page number of recorded plan (enter here)		